

## Aquarium Greeter

Shifts are 2.5 hours. The schedule is subject to change when our 'Open to the Public' hours change seasonally or in response to the Covid-19 pandemic. Potential times and days are currently:

Saturday	12:00-2:30	2:30 -5:00
Sunday	12:00-2:30	2:30 -5:00

### Trained by Volunteer Coordinator and Aquarium Staff

Supervised by Exhibit Lead (assigned Daily to trained staff, Americorp members and interns)

### Description of Duties

Assist the exhibit staff with welcoming visitors to our exhibits. Specific tasks will depend on the day of the week, the season, and what needs doing. Training for all of these tasks will be provided, you do not have to know any of it to start volunteering. It may include:

- Preparing the aquarium for opening (12-2:30 shift only)
  - Cleaning public areas in the exhibit
  - Putting out signs, opening doors, etc.
- Using Square POS system to charge admission
- Welcoming groups
  - Checking that everyone over 2 is masked and feeling healthy
  - Ask them to wash their hands
  - Charging admission fees.
  - Introducing them to the exhibit
  - Explaining the digital ID system or tablets.
- Responding to questions from visitors or passerbys
- Facilitating a great visitor experience
  - Point out interesting things in tanks
  - Providing good customer service
  - Help us fulfill our mission to inspire conservation
- Closing the aquarium (2:30- 5:00 shift only)
  - Covering tanks
  - Putting air hoses into tanks
  - Bringing in signs
  - Sanitizing high touch areas

### Requirements

Must be comfortable with:

- Speaking with people
- Using a tablet for simple tasks
- Once trained, be able to complete tasks independently.